

Memorandum

TO: Fixed Territory Preservation Vendors (PFC, OLSR and RESI)

FROM: Altisource® Field Services (AFS)

DATE: October 25, 2018

SUBJECT: Altisource® Vendor Memorandum – Leaf Removal Reiteration

This memo is designed to remind all vendors servicing PFC, OLSR and RESI properties to use the Debris Removal up to 5CY in order to remove fallen leaves throughout the fall season.

I. Leaf Removal Reminder

A. Debris Removal up to 5 CY Line Item

The Pre-Approved Debris Removal up to 5 CY Line Item under the “Landscaping” category can be utilized to remove leaves along with incidental debris while performing grass cuts at the property. Yard leaves left on the grass can cause mold and ruin the lawn for next season.



Submit the work completion photos with clear cubic yards (CY) measurement. This order compliments the exterior grass cuts allowing for the removal of debris in the yard and is limited to twice per month. Submit a Vendor Estimate if the volume exceeds 5 CY.

Note: This Line Item is not mapped as Pre-Approved for PFC (Fannie Mae, Freddie Mac/RFC) and REO (RFC/OMS). For these clients, it is advisable to create a Vendor Estimate and perform the work post obtaining the approval from Altisource®.

For any additional questions pertaining to Leaf Removal activities, please contact or.

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Thank you,

Altisource® Field Services (AFS)